

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT
BOARD MEETING
November 19, 2009**

Board Members Present:

Everett "Buck" Ward
Marvin Hempleman
Linda Montgomery
Marypat Fields
Tom Faulkner
Peter Curran
Don Clark

District Staff Present:

Rene LeBlanc, Director
Bonnie Spencer, Deputy Director
Cheryle Becker, Family and Children's Health Administrator
Merl Egbert, Environmental Health Director
Amy Lierman, Public Information Officer
Kathlyn Egbert, Management Assistant

Excused:

Angenie McCleary
Cheryl Juntunen

Guests:

KMVT

Minutes

The Board of Health Meeting was called to order by Mr. Ward at 12:00 p.m.

MOTION (made by Mr. Hempleman, second by Ms. Fields): "I move that we approve the minutes of the October 28, 2009, Board Meeting." Motion carried.

The District's Policy .227 Family Sick Leave adheres to the State policy. Ms. Spencer contacted DHR to see if their interpretation of "spouse" includes other domestic partners. We are to leave the wording as it is, but bring attention to the State if questions arise.

MOTION (made by Mr. Hempleman, second by Mr. Faulkner): "I move that we approve Policy .227 as written." Motion carried.

Legislative/Commission Reception

Consensus was that the reception went well with participation from key legislators. There was important information shared and good discussion. The morning format is preferable over the luncheon format. Printed banners were effective instead of PowerPoint presentations. Meeting packets will be hand-delivered or mailed to those not in attendance.

Operations Report

The fiscal report through October was presented by Ms. Spencer. The comparison to budget report included the budget revision. The October report was very different than usual as contract billings went out late in the month due to staff involvement in the H1N1 vaccine campaign; therefore, contract revenues were very low. The November report will show two months worth of revenues. We needed to do a \$42,000 reserve draw to cover expenses. Fees and donations are where they

should be. Expenditures show personnel costs higher than normal due to H1N1 clinic staffing and temp employees. Capital expenditures are up substantially with the H1N1 vaccine campaign. The cash balance report shows the pass-through account balance at about \$134,000, pretty low for October.

The construction of the Gooding facility is progressing with the walls up and plumbing and electrical work almost complete. Change orders have been requested to install a vapor barrier (\$730) and tamper free/frost proof faucet enclosure (\$1,000) and to upgrade toilets (\$2400) and carpet (\$4600).

MOTION (made by Ms. Montgomery, second by Mr. Clark): “I move that we accept the change order requests.” Motion carried.

Director’s Report

Mr. LeBlanc reported on the H1N1 clinics and the response from the public. Comments have been received on how fast, efficient, and professional we are. School superintendents have also been pleased with the clinics held in school facilities. The expanded clinic schedules have been very demanding on District staff, so the last of the school PODs will be moved to the first week of December. We have been conducting in-house high risk clinics but will transition to only in-house clinics throughout the district. Second dose boosters will be done in our district offices. It is expected that H1N1 vaccine will be made available to everyone in the near future.

MOTION (made by Ms. Montgomery, second by Mr. Faulkner): “I move that we go into executive session as authorized by Idaho Law 67-2345 (1)(f) for the purpose of discussing legal issues.” Motion carried by roll call vote: Mr. Hempleman, Dr. Curran, Ms. Fields, Mr. Clark, Mr. Ward

The Board returned to regular session at 12:40 p.m.

The Board expressed interest in recognizing staff for their efforts in making the H1N1 vaccine campaign successful (at an H1N1 Hotwash reception or January Board meeting). District Management will put something together.

MOTION (made by Mr. Faulkner, second by Ms. Fields): “I move that we adjourn.” Motion carried.



Everett “Buck” Ward
Board Chairman

Attest:



Rene R. LeBlanc, Director
Secretary to the Board

Board Minutes approved on 1/27/2010