

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT  
BOARD MEETING  
February 24, 2010**

**Board Members Present:**

Marvin Hempleman  
Linda Montgomery  
Marypat Fields  
Cheryl Juntunen  
Don Clark  
Angenie McCleary  
Peter Curran  
Charlie Ritter

**District Staff Present:**

Rene R. LeBlanc, Director  
Bonnie Spencer, Deputy Director  
Merl Egbert, Environmental Health Director  
Karyn Goodale, Public Health Promotion /Preparedness Manager  
Mary Jensen, Epi Program Manager  
Amy Lierman, Public Information Officer  
Kathlyn Egbert, Management Assistant  
Georgia Ford, PHP Manager  
Mark Jenkins, Trainer Associate

**Excused:**

Tom Faulkner

**Guests:**

**Minutes**

The Board of Health Meeting was called to order by Mr. Hempleman at 1:30 p.m.

Charlie Ritter, Lincoln County Commissioner, was welcomed as the representative of Lincoln County pending his appointment approval.

**MOTION (made by Ms. Juntunen, second by Ms. Montgomery: “I move that we approve the minutes of the January 27, 2010, Board Meeting.” Motion carried.**

**Administration/Legislative Update**

Mr. LeBlanc reported on his presentation to JFAC on behalf of the Public Health Districts. His letter to JFAC in response to questions raised during the presentation was reviewed.

Legislation of interest to the Health Districts was discussed. HB590 concerning the regulation of residential septic tanks and systems is of particular interest. This bill would allow county commissioners to oversee all aspects of the septic program in their county by ordinance.

**Administration Report**

The FY 2011 Executive Budget for Public Health Districts was reviewed. The recommendation is an 11.07% decrease from the original appropriation. We received a letter terminating the IRIS contract as of March 12, 2010; and the Governor has recommended cutting the Millennium funding to the Health Districts. Our FY 2011 budget is scheduled to be set on March 1. To balance the budget we will need to look at possible program cuts and not filling vacant positions. We hope to be able to keep level county funding.

Finance staff will be working on our budget proposal for the coming year. Mr. LeBlanc recommended moving the April Board meeting to April 21 to allow five weeks before the budget hearing to prepare materials and conduct the County budget presentations.

**MOTION (made by Ms. Montgomery, second by Ms. Fields): “I move that we change the April Board meeting from April 28 to April 21, 2010.” Motion carried.**

The recent County Health Rankings for Idaho 2010 was distributed and reviewed. The information contained in the report is five years old and is just a snapshot of that time. The good news is that the counties have made improvements in many categories, so the report can be used to represent “Where we were and where we are now.” The report ranks counties by health outcomes and health factors. The health outcomes represent how healthy a county is while health factors are what influences the health of the county.

In response to the discussion at the previous Board of Health meeting about the possible sale of the Rupert office space, Ms. Spencer provided a document listing the numbers of clients served in the Minidoka and Cassia offices. It appears the urgency for the hospital’s purchase has dropped off. Some feeling from the legislature would warrant merging offices, but commissioners want to have our presence in their counties.

With our budget constraints and the decline of children’s health programs in the District, it has been decided to cancel one of our physician consultant contracts. Services previously provided by Dr. Katz can be handled by our other medical consultants. A letter was drafted for Board approval; and the recommendation was made to meet with Dr. Katz in person. Mr. LeBlanc and Mr. Hempleman will meet make arrangements to meet with him.

The Spring General Staff meeting will be held on April 2 at the Herrett’s Center. Dr. Curran was invited to present information on his medical travels and healthcare experiences in third-world countries. The Board has expressed interest in thanking staff and temporary employees for their efforts with the successful H1N1 campaign. Invitations will be sent to the temporary employees to join the staff and Board in the afternoon to celebrate.

Health Hero nominations for Public Health Week observance are due on March 8, 2010. Nomination forms were provided.

Mr. LeBlanc found a NALBOH Board Assessment tool that addresses board governance that would be useful for Board members in their efforts to determine the duties and effectiveness. In the future this could be a requirement for certification. A special Board meeting was scheduled for July 28 with the suggestion that a facilitator be invited.

Materials to be discussed at the upcoming IAB meeting were distributed to the Board members (Legislative proposal for changes to Idaho Code, Michael Kane memo concerning these changes, and IAB Bylaws, Resolution in Support of Family Planning Waiver). The IAB Conference will be held in Idaho Falls on June 17-18. Board members requested reservations be made for the Red Lion.

## **Operations Report**

Ms. Spencer presented the January Comparison to Budget report. The cash balance is high with the receipt of the State's general fund appropriation. Contract revenues are over budget due to H1N1 funding. Fees and donations are on target, and operating expenditures a little under. The pass through account balance is \$1,421,497.

Ms. Spencer reported that the punch list and walk through of the Gooding office was being done today. The finished building is beautiful and a great asset to the Gooding community. The move will take place on March 11-12; landscaping will be completed in April. Final cost of the building is estimated to be \$612,000.

The Division of Human Resources (DHR) Report to the Governor for state employee compensation and benefits was reviewed. DHR maintains their focus on salaries and is working towards a 70/30 split for insurance premiums.

## **Environmental Report**

Mr. Egbert updated the Board on developments with the daycare contract which will now be between Health and Welfare and Central District Health Department (CDHD). The other six health districts will subcontract with CDHD. Due to more stringent rules governing day cares, the number of establishments we will inspect has decreased. Several operators of day cares are not able to pass the background checks. Numbers are expected to go up again as people who are serious about getting into the day care program are able to meet the requirements.

Developments with HB 590 (septic system authority) should provide an opportunity for the right people to come to the table to negotiate and have a better understanding of the credentialing and education required to do the work.

The Environmental Health Division has been working with different software vendors to find a program to purchase with the pass through money allocated by the Board. The challenge has been to find a software program that can incorporate all environmental programs, cost billing, and time accounting for the division. Mr. Egbert is optimistic that a vendor presenting next week will be able to meet our needs.

## **Family and Child Health Report**

Ms. Jensen updated the Board on the FACH programs. WIC has received additional funds to support the increased number of clients and to pay for a new Breastfeeding Peer Counselor position. We will also receive \$1500 for participating in a Federal audit in March.

We have not received a positive influenza lab test in over a month, and the anticipated third wave of H1N1 has not materialized. We have had a small outbreak of Pertussis in the Burley area that was contained within six families.

The District provided initial assessments and screenings for 374 refugees last year (approx \$99,000 contract). We anticipate serving 350 refugees this year with an initial contract of \$22,000 and an amendment of \$52,000.

**Public Health Promotion and Preparedness**

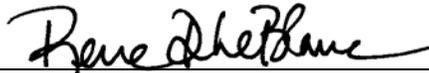
The District is working on the recertification process for Project Public Health Ready (PPHR). We need to document that we have an All Hazards Preparedness Plan, a competent workforce, and demonstration of readiness through exercises and/or real life events. Mark Jenkins, our Trainer Associate, recently developed a training assessment survey for all staff to complete. Within the State of Idaho, five of the seven health districts are pursuing recertification. Work on the project began in March 2009 and was interrupted by the H1N1 campaign. Senior Management staff determined that the project was important and committed their efforts into completing the process. The application needs to be submitted by April 2, 2010.

Meeting adjourned at 3:20 p.m.



Marvin Hempleman  
Board Chairman

Attest:



Rene R. LeBlanc, Director  
Secretary to the Board

Board Minutes approved on March 24, 2010