

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT  
BOARD MEETING  
August 25, 2010**

**Board Members Present:**

Marypat Fields  
Linda Montgomery  
Tom Faulkner  
Charles Ritter  
Cheryl Juntunen  
Don Clark  
Terry Kramer  
Angenie McCleary  
Peter Curran (by phone)

**District Staff Present:**

Rene R. LeBlanc, Director  
Bonnie Spencer, Deputy Director  
Cheryle Becker, FACH Director  
Merl Egbert, Environmental Health Director  
Karyn Goodale, Public Health and Promotion Programs Director  
Amy Lierman, Public Information Officer  
Kathlyn Egbert, Management Assistant

**Excused:**

**Guests:**

**Minutes**

The Board of Health meeting was called to order by Ms. Fields at 1:30 p.m.

**MOTION (made by Mr. Ritter, second by Ms. McCleary): “I move that we approve the minutes of the July 21, 2010, Board of Health meeting.” Motion carried.**

By acclamation, the Board agreed to submit a ballot voting for Steve Scanlin for the position of President-Elect for NALBOH.

**Fiscal Report**

Ms. Spencer reviewed the Comparison to Budget report for the month of July. Revenues show the receipt of half of the State General Fund appropriation and all of our portion of the Millennium funding. Contract revenues are coming in as expected with total revenues at about 17% of budget. There have been no expenditures for capital outlay or sub-grantee payments, so the expenditures are currently under budget at 6.53%. The pass-through account balance is at \$1,592,529.

Ms Spencer presented some recommendations for carryover expenditures (\$888,768 available). The proposal included staff training and development (\$9,000), information technology/systems (\$474,500), flu clinic temporary staffing (\$19,100), and facility projects (\$16,500) with the balance going to the emergency fund (\$50,000) and the building fund (\$319,668). The carryover proposal will be built into a budget revision for Board adoption in September.

**MOTION (made by Ms. Montgomery, second by Ms. Juntunen): “I move that we approve the proposal for expenditures for the carryover balance.”**

The Board discussed the high cost of software and the possibility of funding from the Federal government. Public Health Districts were not included in the State plan for implementing the Health Information Exchange (HIE) under the HITECH Act (Health Information Technology for Education and Clinical Health).

It was suggested that additional funds be added to staff training and development to allow Board members to attend NALBOH next year (\$4,000).

**MOTION (made by Ms. Montgomery, second by Ms. Juntunen: “I amend the motion to approve the expenditures for the carryover balance by adding \$4,000 to training and reducing the building fund commensurately.” Motion carried.**

### **Administration Report**

Legislator, city, and county calendars were reviewed for the purpose of setting a date for the Fall Legislative reception.

**MOTION (made by Ms. McCleary, second by Ms. Montgomery): “I move that we set the date for the November Legislative reception and Board meeting on November, 10, 2010, with a backup date of November 19, 2010. Motion carried.**

Mr. LeBlanc reported on the IADBOH conference call with the Trustees. Clarification on the IAC contract and legal representation/lobbying efforts was discussed. The health districts will continue to contract with IAC for legislative monitoring. If legislative help is needed, Mr. Brown, Trustee Chair, will contact IAC. If additional work needs to be done, someone will be hired through IAC. The health districts have no pending legislation this year, and Dan Chadwick will be our liaison with the Legislature.

Ms. Lierman provided samples of recent online and print advertising with Idaho Mountain Express and Times-News. There has been a significant increase in hits on our website. We signed a 12 month contract for advertising with the Times-News which includes two ads a week and an additional online ad. Half of the cost was paid for by a grant from Twin Falls Health Initiatives Trust for free HIV testing clinics. The other half of the cost is paid by the District to promote other district programs. This contract locks in a discounted rate on all additional advertising.

**MOTION (made by Ms. McCleary, second by Mr. Ritter): “I move that we go into executive session as authorized by Idaho Law 67-2345 (b) for the purpose of discussing employee issues.” Roll call vote:**

**Angenie McCleary, Blaine County - Aye  
Terry Kramer, Twin Falls County - Aye  
Linda Montgomery, Jerome County – Aye  
Don Clark, Cassia County – Aye**

**Cheryl Juntunen, Minidoka County - Aye  
Tom Faulkner, Gooding County – Aye  
Charles Ritter, Lincoln County – Aye  
Marypat Fields, Camas County – Aye**

The Board went into executive session at 2:10 PM.


Regular session was reconvened at 3:10 PM.

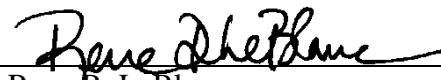
**MOTION (made by Mr. Faulkner, second by Mr. Kramer): “I move that we raise the director’s salary by 1% for the rest of the year.” Motion carried.**

The next Board of Health meeting is scheduled for September 29, 2010.

**MOTION (made by Ms. Juntunen, second by Ms. McCleary): “I move that we adjourn.” Motion carried.**

Meeting adjourned at 3:15 PM.

  
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Marypat Fields  
Board Chair

Attest:   
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Rene R. LeBlanc  
District Director

Board Minutes approved on September 29, 2010