

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT
BOARD MEETING
February 23, 2011**

Board Members Present:

Linda Montgomery, Vice Chair
Don Clark
Terry Kramer
Peter Curran
Cheryl Juntunen
Charles Ritter
Angenie McCleary

District Staff Present:

Rene R. LeBlanc, Director
Bonnie Spencer, Deputy Director
Cheryle Becker, FACH Director
Merl Egbert, Environmental Health Director
Karyn Goodale, PHPP Programs Director
Amy Lierman, Public Information Officer
Kathlyn Egbert, Management Assistant
Julie Behm, Administrative Assistant

Excused:

Tom Faulkner, Trustee
Marypat Fields, Chair

Guests:

Minutes

The Board of Health meeting was called to order by Ms. Montgomery at 1:35 p.m. (Ms. Montgomery and Commissioner McCleary initially joined by conference call before arriving at the meeting.)

MOTION (made by Ms. McCleary, second by Ms. Juntunen): “I move that we approve the minutes of the January 26, 2011, Board of Health meeting.” Motion carried.

Correspondence included the NALBOH Conference save-the-date cards and a letter from the Legislative Services Office detailing our upcoming fiscal/compliance audit for the fiscal year ending June 30, 2010. The 2009 Idaho Vital Statistics Report was made available to Board members.

Mr. LeBlanc informed the Board that the University of Wisconsin will be releasing its new county health rankings report on March 30. We are currently participating in some webinars with the University of Wisconsin to learn how to craft the messages that need to be sent out. The PIO Work Group is crafting these messages.

Legislative Update

Mr. LeBlanc reported on the health districts’ budget proposal presentation to JFAC on February 10. The Trustees receive IAC updates and conduct conference calls. Currently they are tracking the pharmacy legislation. The Trustees had a majority vote to remain neutral on this legislation, with two Districts supporting it. The copy of the new revised pharmacy legislation that basically addresses pharmacists being able to provide immunizations and dietary fluoride supplements was reviewed and discussed. Consensus of the Board was that improved access to immunizations for families was important.

MOTION (made by Ms. Juntunen, second by Commissioner Ritter): “I move that we support the new practice of pharmacy legislation Section 54-1470 of the Idaho Code.”

Commissioner McCleary called for discussion to clarify exactly what changes were being made to pharmacist authority and to get an opinion from our medical consultant, Dr. Curran.

Motion carried.

Director's Report

Mr. LeBlanc reported on the JFAC budget projections for the next fiscal year. This new version keeps the Governor's 3.6% reduction with an additional JFAC reduction of 2.21%. With these recommendations, the public health districts would receive about \$7.8 million. Using the funding formula as it is, our District's reduction is \$61,800. JFAC set the Districts' millennium funding at \$250,000 (half of the amount for FY 2011).

FY 2012 calendars were reviewed for preferable dates for County Commission Budget Proposal presentations. Ms. Egbert will make arrangements for the meetings and notify Board members.

MOTION (made by Commissioner McCleary, second by Commissioner Kramer): "I move to change our April Board meeting date from April 27 to April 20." Motion carried.

Health Hero Nominations

Ms. Lierman provided information on newspaper ads and a press release soliciting input from the public for nominations of health heroes for District recognition. Board members were also encouraged to submit their nominations. Ms. Juntunen requested that a list of previous nominees and winners be emailed to the Board.

TFHIT Partnership Request

The Twin Falls Health Initiative Trust (TFHIT) will be doing a community needs assessment for the Magic Valley. After receiving feedback on the costs to do the assessment, the Program Grants Committee decided to do the legwork themselves and use Carole Nemnich and a graduate student to do the statistical work to produce the needs assessment. Family Health Services offered to partner with TFHIT (\$5,000). A request to partner for \$5,000 from SCPHD was made to Mr. LeBlanc; he thought it might be a good candidate for potential carryover dollars if the Board approved. A concern is that the assessment would not include all counties. After Board discussion, consensus is that the Board agrees with the concept, but we won't know if there will be funds available until year end. They would like more details on the scope of work, objectives, and proposed outcomes. Mr. LeBlanc will put it on May's agenda and request the Program Grants Committee present their proposal.

Operations Report

Ms. Spencer reviewed the Comparison to Budget report through January. The second half of the State appropriation was received. The contracts and fees/donations categories are over the projected budget, and there has not been a reserve draw. Expenditures are under the budgeted amount, but the large, one-time expenditures of carryover funds have not been made, specifically the clinical software purchase. The RFP was issued this week for the software, and there are three interested vendors who participated on the conference call. Capital outlay and subgrantee categories are still under spent but will pick up. The pass through account balance is \$1,742,765. It is anticipated that the upcoming financial audit of FY 2010 will be a simpler process and therefore less costly to the District.

Upcoming facility projects include the purchase of modular furniture and continuation of drop ceilings in the Jerome office. Carry over funds are built into next year's budget. We have received feedback from Hummel Architects on the storage area expansion with funding included in our Public Health Preparedness contract amendment. The best option is to expand off of the southwest corner of the existing store room and incorporate an existing office into it.

The General Staff meeting will be held at the Herrett Center on April 1. Based on the results of our recent work climate assessment, our next few meetings will focus on trust and teamwork. Dr. Michael Tomlin will be presenting on Team Success. Board members were invited to attend.

Environmental Health Report

Mr. Egbert provided information on the current daycare legislation, HB129. Items included in the bill will simplify ratios, eliminate related children from the care count unless they receive ICCP benefits, open the door for a six-month provisional license, increase fees for larger establishments, eliminate background checks for persons providing care for only four to six children, and allow voluntary licensing for small daycares. It appears that the bill is not supported by the Senate or IDHW. The current fees are in statute, and the Districts will continue to charge these fees unless the new bill goes through.

Family and Children's Health Report

Ms. Becker reported that we were not successful in recruiting a nurse practitioner for our family planning clinics. The current plan is to hire a Public Health Manager I (PHMI) to coordinate Family Planning, Early Head Start and Women's Health Check programs. We would still like to have a Nurse Practitioner for family planning, and Ms. Becker is considering applying to the Health Service Corps. Funding for the PHMI is possible due to two nursing staff going to part-time.

Two influenza deaths occurred in Gooding County, and a lot of influenza like illness is circulating throughout the district. A press release has been issued informing the community of Influenza vaccine availability at a reduced rate (\$14 instead of \$19).

MOTION (made by Commissioner McCleary, second by Ms. Juntunen): "I move that we go into executive session as authorized by Idaho Law 67 A and F for the purpose of discussing personnel and legal issues." Motion carried by roll call vote: Commissioner Kramer, aye; Mr. Clark, aye; Dr. Curran, aye; Commissioner Ritter, aye; Ms. Juntunen, aye; Commissioner McCleary, aye; Ms. Montgomery, aye.

The Board went into executive session at 2:45 p.m. and returned to regular session at 3:35 p.m.

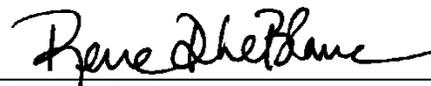
MOTION (made by Commissioner Kramer, second by Mr. Ritter): "I move that we adjourn." Motion carried.

Meeting adjourned at 3:40 p.m.



Marypat Fields
Board Chair

Attest:



Rene R. LeBlanc
District Director

Board Minutes approved on March 23, 2011