

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT  
BOARD MEETING  
February 22, 2012**

**Board Members Present:**

Marypat Fields, Chair  
Linda Montgomery, Vice Chair  
Charles Ritter, Commissioner  
Angenie McCleary, Commissioner  
Terry Kramer, Commissioner  
Don Clark  
Cheryl Juntunen  
Peter Curran, MD (phone call)

**District Staff Present:**

Rene R. LeBlanc, Director  
Bonnie Spencer, Deputy Director  
Cheryle Becker, FACH Administrator  
Karyn Goodale, PHPP Programs Director  
Melody Bowyer, EH Program Manager  
Amy Lierman, Public Information Officer  
Susie Beem, Health Education Specialist  
Adria Masoner, Health Education Specialist

**Excused:**

Tom Faulkner, Commissioner, Trustee

**Guests:**

Roger Morely, Jerome County Commissioner

**Minutes**

The Board of Health Meeting was called to order by Ms. Fields at 1:30 p.m.

**MOTION (made by Ms. Montgomery, second by Ms. Juntunen): “I move that we approve the minutes of the January 25, 2012, Board of Health meeting.” Motion carried.**

Board members were given information for the 2012 Annual IAB Conference to be held in Lewiston on June 14 and 15. The conference will immediately follow the County Clerks and Commissioners conference.

**Legislative Update**

Mr. LeBlanc shared the draft minutes of the first Governmental Affairs Committee conference call held on February 16, 2012. Of particular interest was a motion that passed supporting the Millennium funding formula to be based on 50% infrastructure and 50% outcomes.

All District Trustees voted in support of HB503 that would authorize our nurse practitioners to write prescriptions for partners of our STD clients. Ms. Moehrle will draft a letter of support for the Trustees to be delivered to IAC for distribution.

Bruce Krosch, Southwest District Health Director, was asked to work on a letter to be sent to our JFAC members in support of increased funding for public health employee benefits and salary increases. Next conference call is scheduled for February 23, 2012.

## **Director's Report**

Mr. LeBlanc reported that JFAC has set the Public Health Districts' budget at \$8,136,100 (an increase of \$116,400 for the change in employee compensation). Last week, JFAC agreed to a 2% CEC across the board market adjustment for FY 2013. The health insurance increase for employers is \$1,510 per employee.

A copy of NACCHO's report of the President's budget FY 2013 dealing with the Department of Health and Human Services was shared with the Board. The Board was asked to review the report to be aware of the impact the President's budget had on public health.

County budget presentations will be scheduled for dates following the approval of the FY 2013 budget at the April Board meeting. Board members are to let Ms. Egbert know of any anticipated conflicts. A draft schedule will be sent out prior to the March meeting.

Mr. LeBlanc reported on efforts being made with other community partners. We are working with St. Luke's Health System on a Community Health Needs Assessment. We are also working with Region 5 Mental Health on the possibility of providing office space, for a small fee, for a practitioner to see mental health clients. Plans are being made to make some security modifications to the Burley office that would allow a Mini/Cassia free clinic to provide needed services one evening a week.

## **Operations Report**

Ms. Spencer reviewed the January fiscal report (58.3% of the fiscal year). Overall, revenues are at 64.97% of budget and expenditures at 50.83%. Revenues are up right now as we have received the second half of our State appropriation. At this time, she anticipates we will not need to do a reserve draw by year end. Fees and donations are at 73.07% with flu clinic and food permit fees coming in strong. For expenditures, operating remains low with several one-time projects pending. Capital outlay went up in January with the purchase and installation of the modular furniture being over budget by about 10%. Subgrantee payments are low with ASPR payments due by the end of the year. The ending cash balance is \$3,319,144, and the pass-through account balance is \$1,328,164. The Diversified Bond Fund return for January was 1.83%, the lowest percentage since we implemented the fund.

Phase 1 of the Insight implementation was completed and went live last week (immunization, STDs, TB, lab tracking, and supplies inventory). Initial training was overwhelming for end users, but follow-up training by lead staff was very beneficial and resulted in successful implementation. Phase 2 (family planning, case management, patient tracking) training will begin in April and will go live in May.

## **Environmental Health Report**

Mr. Egbert reported that the Environmental Division is running smoothly and efficiently with current workload and staffing matched well. The land programs are holding steady with signs of increasing.

Ms. Bowyer responded to questions raised at the January Board meeting about mobile food permits. She confirmed that each mobile unit is individually licensed and inspected and pays a \$65 permit fee. Temp units (fairs, farmers' markets, special events) also pay \$65 per year. In our District, the food safety training is required for all units. We inspect between 200 and 250 units per year. It was recommended that the District inform the public that these units are all inspected and permitted.

## **Family and Children's Health Report**

Ms. Becker explained that we are activating the Insight electronic medical record modules in phases, and we selected the immunization module first because the State Immunization Program gave us \$10,000 to help implement it.

The FACH Division has been reorganized due to staffing and FTE changes. Stacie Benkula will be taking over the Health and Safety contract; Mary Jensen will take the Family Planning program along with her Epidemiology programs. The State Home Visitation program has given the local contract to Migrant Head Start in Twin Falls. A committee will be coming to visit with District staff about home nurse visitations.

Our HIV contract with the State is much smaller this year. The contract portion which covered HIV testing services for the Snake River Juvenile Detention Center was eliminated. There is a possibility of partnering with Twin Falls County and the detention center to continue providing testing services from potential other funding sources. The Board encouraged the efforts to continue services to this facility as it houses youth from across the District who are an at-risk population.

## **Health Promotion and Preparedness Report**

Ms. Beem updated the Board on activities of the Physical Activities and Nutrition program (PAN). We are conducting confidential BMI screenings for third grade students in area elementary schools. A Daycare Project will begin in March to coincide with National Nutrition Month. We will provide ten hours of training on nutrition and physical activity to daycare providers which will count towards training requirements for Idaho STARS. The first five daycares that sign up for the training will receive dairy products from the Idaho Dairy Council for snacks for their children for one week.

Through grant funding from the Twin Falls Health Initiative Trust (\$30,000), we will be working with schools and daycares in Twin Falls County who apply for mini grants. They will need to propose sustainable physical activity and/or nutrition projects and create wellness policies or abide by existing policies. Applications are due March 16, 2012. Sherri Cash has been hired as an intern to be a liaison between the District and the funded schools and daycares. Money will be distributed in April, and projects will need to be completed by the end of November. Final information will need to be back to the District in December. Ms. Beem will report back to the Board on the success of the projects.

Adria Masoner reported on another piece of the PAN contract which is to implement the CHANGE tool health assessment. Last year, the HEAL (healthy eating, active living) framework was introduced to lower obesity rates in Idaho and to make healthy food and access to physical activity more accessible. The CHANGE tool from CDC is being used to assess current status, policies in place, and changes needed. Minidoka County is our focus area due to the higher obesity rate and good working relationships with other entities involved. Dr. Curran mentioned he is working on a new project in Blaine County with St. Luke's introducing interactive electronic gaming into the middle school to encourage activity levels. They are also working on community-based wellness protocols which may be of interest to the CHANGE tool group.

Our Health District also ranks at the top for adolescent pregnancy in Idaho. The State Adolescent Pregnancy contract uses a program in the schools that is two-fold: first, an abstinence-plus curriculum called "Reduce the Risk;" and second, promotion of youth/adult coalitions to incorporate activities to support the idea of abstinence and healthy relationships and decision making. Ms. Masoner is working with Cassia and Valley schools and youth coalitions on activities for Teen Pregnancy Prevention Month in May. She hopes to expand the program into other schools this next year, possibly Jerome or Minico High Schools.

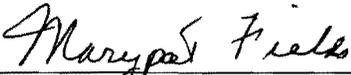
**Other Business**

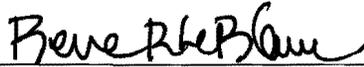
Commissioner McCleary questioned if the District has a vision and mission component with internal goals in addition to our current client-based document. She feels that our customer service would be improved, both internally and externally, if staff had input on a mission statement and goals. She would like to see progress reports on improvements made since our work climate assessment and survey results of recent staff trainings discussed in Board meetings. Ms. Spencer will provide staff feedback after the upcoming General Staff training on respect at the April meeting as well as a progress report on efforts made to resolve staff issues and concerns. Ms. Fields suggested resurveying staff three years after the original work climate assessment.

**MOTION (made by Commissioner McCleary, second by Commissioner Kramer): "I move that go into executive session as authorized by Idaho Law 67-2345(b) for the purpose of discussing personnel issues." Roll call vote: Linda Montgomery, Jerome County, aye; Charles Ritter, Lincoln County, aye; Angenie McCleary, Blaine County, aye; Don Clark, Cassia County, aye; Cheryl Juntunen, Minidoka County, aye; Terry Kramer, Twin Falls County, aye; Marypat Fields, Camas County, aye; Peter Curran, Medical Consultant, aye.**

The Board returned to regular session at 3:40 p.m.

**MOTION (made by Ms. Montgomery, second by Commissioner Ritter): "I move that we adjourn." Motion carried.**

  
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Marypat Fields  
Board Chair

Attest:   
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Rene R. LeBlanc  
District Director

Board Minutes approved on 28 March 2012