

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT
BOARD MEETING
April 18, 2012**

Board Members Present:

Marypat Fields, Chair
Linda Montgomery, Vice Chair
Tom Faulkner, Commissioner, Trustee
Charles Ritter, Commissioner
Don Clark
Angenie McCleary, Commissioner (phone)
Peter Curran, MD (phone)

District Staff Present:

Rene R. LeBlanc, Director
Bonnie Spencer, Deputy Director
Cheryle Becker, FACH Administrator
Merl Egbert, Environmental Health Director
Karyn Goodale, PHPP Programs Director
Amy Lierman, Public Information Officer
Jeremy St Clair, Financial Specialist, Sr.
Kathlyn Egbert, Management Assistant

Excused:

Terry Kramer, Commissioner
Cheryl Juntunen

Guests:

Jay Michaels, KMVT

Minutes

The Board of Health Meeting was called to order by Ms. Fields at 1:35 p.m.

MOTION (made by Commissioner Faulkner, second by Ms. Montgomery): “I move that the Board approve the minutes of the March 28, 2012, Board of Health meeting with correction. Dr. Curran attended in person rather than by phone.” Motion carried.

IAB attendance was discussed. Proxy forms will be included in the May Board packets.

Nominating Committee members were appointed to determine nominations for FY 2013 officers (Ms. Fields, Commissioner Faulkner, and Commissioner Ritter).

Operations Report

Ms. Spencer reported that a \$50 contribution was made to MADD in honor of past Board Chair, Marvin Hempleman.

Ms. Spencer presented the Comparison to Budget fiscal report for March (75% of the fiscal year). Total revenues are at 80.9%, and total expenditures are at 66.47%. Vehicle expenditures should be completed by the end of April. Capital outlay will be over budget due to the additional costs of the modular furniture. It is possible that the budgeted reserve draw will not be made before year’s end, but most likely part of it will be needed. Personnel savings are expected as well as over-budget revenues. The ending cash balance is \$3,042,943, and the pass-through account balance is \$1,051,963.

The Client Accounts Collection Activity report for January through March 2012 was reviewed by Ms. Spencer. Return levels after formal warning letter is about 24%; after submission to collection agency, we

receive about an additional 29%. It is anticipated that Insight will provide better reports on aging accounts. Jeremy St Clair, Cheryle Becker, and Joymae Stone will be attending an Insight conference next week, and report writing and fiscal functions will be topics of interest.

The Fiscal Year 2013 Budget Proposal was discussed. The proposed budget is \$6,164,826, about \$240,000 over the original FY2012 budget (\$169,748 less than FY2012 revised budget). It includes relatively stable revenues and expenditures with just a few exceptions. The main exception is personnel which includes the 2% CEC and the 20% increase in employer costs for health insurance. Operating is budgeted a little lower, subgrantee payments kept at current levels, and increased capital outlay to replace two pickup trucks and the van. Revenues include a 2% increase in County contributions, increase in State and Millennium funding, level funding from contracts, slight increase in fees and donations, and a reserve draw of \$109,140. A pie chart displaying district fund sources and the County Contribution Allocation spreadsheet were reviewed.

The seven District Directors have discussed the general fund distribution formula used to calculate funds for the health districts. Due to inconsistencies in Medicaid Reporting (EDS to Molina), 2009 Medicaid Report Data was used for public assistance; all districts were equalized between FY 2012 to FY 2013. These revised numbers are being used for fund distribution for FY 2013. The general fund distribution formula will be discussed at IAB this summer with anticipated results at least being the use of a three-year rolling average on all four metrics. After 20 years of using the current formula, Mr. LeBlanc feels it is time to revisit it as the state, health districts, counties, and people have changed.

MOTION (made by Ms. Montgomery, second by Mr. Clark): “I move that the Board accept the proposed FY 2013 budget that will now be presented to the counties.” Motion carried unanimously.

Ms. Spencer reviewed the survey results of the recent general staff meeting focusing on “respectful workplace.” Survey responses were positive overall. Appreciation was extended for the attendance of Ms. Montgomery, Mr. Clark, and Commissioner Ritter.

Administration Report

Mr. LeBlanc reviewed the commission visit schedule for the budget proposal presentation. The final budget proposal booklet will be completed, emailed to County Commissioners, County Clerks, and Board members. Hard copies will be available for the meetings.

The Budget Hearing will be held in conjunction with the May Board of Health meeting, May 23, 2012. Plans are to include recognizing the annual Health Heroes and the Action for Healthy Kids mini-grant recipients. A decision was made to keep the June 27, 2012, Board meeting on the schedule. If it is determined that a meeting is not needed, it can be cancelled at a later date.

Mr. LeBlanc reviewed the 2012 County Health Rankings for the individual counties within our district. Each county has different resources, and this report helps local officials identify areas of need while understanding the demographics of their county.

The District Directors are looking at Network of Care, a web-based dashboard of everything within a county. It integrates all the open source documents (HSS, CDC, BRFS, Vital Statistics, etc. [170 measures]) and is designed to be used by the community. It also integrates the NACCHO model practices. This would assist hospitals and communities in preparing community health assessments. The cost is \$30,000 divided by the seven health districts. The vendor will be doing a demonstration at IAB.

The appointment of the Blaine County Board representative, Commissioner McCleary, ends on June 30,

2012. A letter and form will be sent to the Commissioners for their use in nominating a representative for the next five years.

MOTION (made by Ms. Montgomery, second by Commissioner Faulkner): “I move that we go into executive session as authorized by Idaho Las 67-2345 (b) and (c) for the purpose of discussing personnel issues and interest in real property.” Roll call vote: Jerome County, aye; Lincoln County, aye; Gooding County, aye; Cassia County, aye; Blaine County, aye; Camas County, aye; Medical Consultant, aye. Motion carried.

The Board returned to regular session at 3:30 p.m.

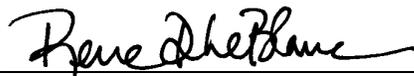
MOTION (made by Commissioner Faulkner, second by Commissioner Ritter): “I move the Board instruct Mr. LeBlanc to contact Minidoka Memorial Hospital and to inform them that if they wish to acquire our Rupert Health District facility, they will need to find an acceptable alternate facility subject to the SCPHD Board approval. Further, any proposed occupancy date will also need to be approved by the SCPHD Board.” Motion carried.

MOTION (made by Ms. Montgomery, second by Mr. Clark): “I move that we adjourn.” Motion carried.

Meeting adjourned at 3:35 p.m.



Marypat Fields
Board Chair

Attest: 

Rene R. LeBlanc
District Director

Board Minutes approved on May 23, 2012