

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT
BUDGET HEARING / BOARD MEETING
May 23, 2012**

Awards and Recognitions

Mr. LeBlanc welcomed Commissioners and award recipients. Presentations were made to the following:

2012 Health Heroes:

Bill Greene – Team Weenie Running Group
Tom Hanson, Wood River Chapter of NAMI (National Alliance on Mental Illness)
Marisela Lee – The Community Council of Idaho
Terry Schultz – Southern Idaho Solid Waste
Josh Bartlome – Southern Idaho Solid Waste

Action for Healthy Kids Grant Recipients

With funds from the Twin Falls Health Initiative Trust, South Central Public Health District awarded funding to the following grant recipients for their efforts and plans to increase physical activity and fight childhood obesity:

Wings Charter School
Magic Valley Home Educators
Lincoln Elementary School
Immanuel Lutheran Child Development Center
Migrant Seasonal Head Start
Hollister Elementary School
Kids Can Be Kids Preschool
Perrine Elementary School
Oregon Trail Elementary School
More Sunshine and Rainbows Daycare

Budget Hearing

Budget Committee Members Present:

Angenie McCleary, Chair, Blaine County
Janet Croner, Chair, Camas County
Robert Kunau, Cassia County, (Proxy)
Tom Faulkner, Chair, Gooding County
Charles Howell, Chair, Jerome County
Charles Ritter, Lincoln County (Proxy)
George Urie, Chair, Twin Falls County

Other Board Members Present:

Marypat Fields (phone), Camas
Linda Montgomery, Jerome
Terry Kramer, Twin Falls Commissioner
Don Clark, Cassia
Cheryl Juntunen, Minidoka
Peter Curran, Medical Consultant

District Staff Present:

Rene LeBlanc, Director
Bonnie Spencer, Deputy Director
Cheryle Becker, FACH Administrator
Merl Egbert, Environmental Health Director
Karyn Goodale, PHPP Programs Director
Jeremy St Clair, Financial Specialist, Sr.
Amy Lierman, Public Information Officer
Kathlyn Egbert, Management Assistant

Guests Present:

Leon Mills, Twin Falls County Commissioner
Terrell Williams, Gooding County Commissioner
Health Hero Awardees
Action for Healthy Kids Grant Recipients
KMVT

The Budget Hearing was called to order by Janet Croner, Camas County Commission Chair, at 11:50 a.m.

The manner of apportioning county ad valorem taxes is in compliance with Idaho Code 39-424, with 70% being based on population and 30% on valuation. The District Board chair, the Director, the Board representatives of the respective counties, and staff have previously met with each of the eight county commissions and have explained the preliminary budget.

The proposed FY-2013 budget in the amount of \$6,164,826 (including county contributions of \$1,031,901) was presented. *(For the record, legal requirements for the meeting were met. A public hearing notice was published in the newspaper serving all eight counties. No visitors attended the public hearing; therefore, no public comment was provided.)*

Note: A proxy vote authorization was signed by Cassia County Commission Chair, Dennis Crane, for Commissioner Robert Kunau to cast the vote at the Budget Committee Meeting for Cassia County; and proxy vote authorization was signed by Lincoln County Commission Chair, Marsha Hiatt, for Commissioner Charles Ritter to cast the vote at the Budget Committee Meeting for Lincoln County.

For the record, let it be known that voting members and representatives from seven counties were present (Minidoka County was not represented). In accordance with Idaho Code 39-423, "The chairmen of the Boards of county commissioners located within the public health district are hereby constituted as the budget committee of the public health district...a budget for the public health district shall be agreed upon and approved by a majority of the budget committee. Such determination shall be binding upon all counties within the district and the district itself."

MOTION (made by Commissioner Howell, second by Commissioner McCleary): "I move we approve the fiscal year 2013 budget as proposed by South Central Public Health District." Blaine County, yes; Camas County, yes; Cassia County, yes; Gooding County, yes; Jerome County, yes; Lincoln County, yes; Twin Falls County, yes. Motion carried.

MOTION (made by Commissioner McCleary, second by Commissioner Faulkner): "I move that the Budget Hearing be adjourned." Motion carried.

Board of Health Meeting

Board Members Present:

Marypat Fields, Chair (phone)
Linda Montgomery, Vice Chair
Tom Faulkner, Commissioner, Trustee
Charles Ritter, Commissioner
Cheryl Juntunen
Terry Kramer, Commissioner
Don Clark
Angenie McCleary, Commissioner
Peter Curran, MD

Excused:

District Staff Present:

Rene R. LeBlanc, Director
Bonnie Spencer, Deputy Director
Merl Egbert, Environmental Health Director
Karyn Goodale, PHPP Programs Director
Amy Lierman, Public Information Officer
Jeremy St Clair, Financial Specialist, Sr.
Kathlyn Egbert, Management Assistant

Guests:

KMVT

The Board of Health meeting was called to order by Ms. Montgomery at 12:45 p.m.

MOTION (made by Commissioner McCleary, second by Commissioner Faulkner): “I move that we approve the minutes of the April 25, 2012, Board of Health meeting.” Motion carried.

The nomination for reappointment of Commissioner McCleary to the Board of Health for another five-year term has been approved by the majority of counties. This reappointment will be effective July 1, 2012.

Nominations Committee Report

The Nominations Committee presented the nominations of Ms. Montgomery for Board Chair, Commissioner Ritter for Vice-Chair, and Commissioner Faulkner for Trustee.

MOTION (made by Commissioner McCleary, second by Commissioner Kramer): “I move that we approve the nominations for appointment of Ms. Montgomery for Chair, Commissioner Ritter for Vice-Chair, and Commissioner Faulkner for Trustee for the upcoming year effective July 1, 2012.” Motion carried.

Financial Report

Ms. Spencer presented the financial report through April 2012 (represents 83.33% of the fiscal year). The ending cash balance is \$2,992,716 and available pass-through account balance of \$1,001,736. Fiscal year projections are expected to be about \$100,000 over budget in fees and donations. Operating expenditures are currently down, but some big projects will be completed soon. A 2 ½% savings in personnel is anticipated (around \$12,000), that alone should cover the reserve draw in next year’s budget to cover personnel costs.

The proposed Fiscal Year 2013 Fee Schedule was reviewed by Ms. Spencer. Policy .151 Assessing Individual Client Fees has not changed in several years. The only fees being changed for the next fiscal year are in the immunization services, updating them to the current cost of the vaccine. The total fee for the

administration of the PPD skin testing for TB was reduced by eliminating the office visit charge for reading the results.

MOTION (made by Ms. Fields, second by Commissioner Faulkner): “I move that we adopt the proposed fee schedule.” Discussion was called for.

Commissioner Kramer requested clarification on the sliding fee scale and if it pertains to the immunization charges. Ms. Spencer stated that the immunization fees are a set fee, and the sliding scale was for all other clinical services. **Motion carried.**

Administration Report

Board members not attending the IAB conference in June were reminded to turn in their proxy forms. Business meeting items were reviewed by Mr. LeBlanc. The budget proposal for the Association Office, the State General Fund distribution formula, and a draft statutory revision to the Idaho Code addressing Idaho’s public health districts are important documents for Board members to review before the business meeting. If a Trustee meeting is held, Commissioner Faulkner may join by conference call. No resolutions are being presented this year.

After the IAB Conference, a decision will be made as to whether or not the June 27 Board meeting will be held.

MOTION (made by Commissioner Faulkner, second by Commissioner Ritter): “I move that we go into executive session as authorized by Idaho Law 67-2345(b) and (c) for the purpose of discussing personnel issues and interest in real property.” Roll call vote: Marypat Fields, Camas County, yes; Cheryl Juntunen, Minidoka County, yes; Peter Curran, Medical Consultant, yes; Linda Montgomery, Jerome County, yes; Charles Ritter, Lincoln County, yes; Don Clark, Cassia County, yes; Tom Faulkner, Gooding County, yes; Angenie McCleary, Blaine County, yes; Terry Kramer, Twin Falls County, yes.

Board returned to regular session.

MOTION (made by Commissioner Kramer, second by Commissioner Faulkner): “I move that SCPHD trade locations with Minidoka Memorial Hospital with no cost to either party.” Motion carried.

MOTION (made by Commissioner Kramer, second by Ms. Juntunen): “I move that SCPHD pursue a property purchase in Heyburn. First get confirmation from Cassia and Minidoka County Commissions as to their agreement on the location. Then make a purchase offer to Heyburn Property owner.” Motion carried.

MOTION (made by Ms. Montgomery, second by Commissioner Ritter): “I move that we adjourn.” Motion carried.

Marypat Fields
Board Chair

Rene R. LeBlanc
District Director

Board Minutes approved on _____