

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT
BOARD MEETING
June 27, 2012**

Board Members Present:

Marypat Fields, Chair
Linda Montgomery, Vice Chair
Terry Kramer, Commissioner
Tom Faulkner, Commissioner
Don Clark

District Staff Present:

Rene R. LeBlanc, Director
Bonnie Spencer, Deputy Director
Amy Lierman, Public Information Officer
Kathlyn Egbert, Management Assistant

Members attending by Conference Call:

Cheryl Juntunen
Charles Ritter, Commissioner
Peter Curran, MD

Excused:

Angenie McCleary, Commissioner

Guests:

Minutes

The Board of Health Meeting was called to order by Ms. Fields at 1:30 p.m.

MOTION (made by Commissioner Kramer, second by Commissioner Faulkner): “I move that we approve the minutes of the May 23, 2012, Board of Health meeting with one change to the Budget Hearing definition.” Motion carried.

Operations Report

The Comparison to Budget Report through May (91.67% of fiscal year) shows contracts at 91.66% and fees and donations at 98.48%. Total expenditures are at 83.27%; operating expenditures are at 65.5% of budget with heavy expenditures anticipated before year end. The ending cash balance is \$2,728,241; the pass through account balance is \$737,261.

Ms. Spencer discussed her budgetary balance projection; she anticipates revenues to be over budget by about \$71,000 and expenditures to be under budget by about \$160,000. This would result in a total budgetary difference of about \$231,000. The reserve draw reconciliation (\$363,806 included in budget minus the projected budgetary variance) would result in a net reserve draw of \$133,000.

Facility projects to be completed by the end of the fiscal year were reviewed. Our move from the Rupert office to the Burley office and relocation of immunization clinics to Minidoka Memorial Hospital will be completed by the end of July. A temperature control system will be installed to monitor vaccines stored at the hospital.

Ms. Spencer presented information on the proposed purchase of land in Heyburn for a Minidoka/Cassia facility. The final asking price is \$150,000 with an additional \$179.56 added for the district's share of the closing costs. The documents have been completed and are ready for signature. A letter authorizing Mr. LeBlanc to sign the purchase documents on behalf of the Board of Health was prepared for Ms. Fields' signature.

MOTION (made by Ms. Montgomery, second by Commissioner Kramer): "I move that the Board authorize Mr. LeBlanc on behalf of South Central Public Health District to enter into a purchase agreement for the Heyburn property pursuant to Idaho Code." Motion carried unanimously.

Administrative Report

Mr. LeBlanc recapped the recent IAB Conference. The open agenda item concerning opening the Idaho Code for revisions is still open and may be addressed at next year's meeting. The General Fund Formula discussion resulted in suggestions that will be discussed by the District Trustees. One idea that is gaining support is to drop public assistance and make poverty 20% of the funding formula as it has been difficult to obtain reliable figures.

No action was taken in regard to a resolution in support of The American Cancer Society's recommendation to raise the tobacco tax.

The Fiscal Year 2013 Board of Health calendar was discussed. The November meeting date may be changed due to the legislators' calendars. It was suggested that November 14 be put in the IAC calendar (Legislative Reception) as well as contact area school superintendents and Chambers of Commerce for coordination. Save-the-Date cards could be sent to other agencies alerting them to the invitation to Legislators.

MOTION (made by Commissioner Faulkner, second by Commissioner Kramer): "I move that we approve the Board meeting calendar for the year July 2012 through June 2013." Motion carried.

MOTION (made by Ms. Montgomery, second by Commissioner Faulkner): "I move that we adjourn." Motion carried.

Meeting adjourned at 2:10 p.m.



Marypat Fields
Board Chair

Attest: 

Rene R. LeBlanc
District Director

Board Minutes approved on August 22, 2012