

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT
BOARD MEETING
August 22, 2012**

Board Members Present:

Linda Montgomery, Chair (by phone)
Charles Ritter, Vice-Chair, Commissioner
Tom Faulkner, Commissioner, Trustee
Terry Kramer, Commissioner
Angenie McCleary, Commissioner
Cheryl Juntunen
Peter Curran, MD (by phone)

District Staff Present:

Rene R. LeBlanc, Director
Bonnie Spencer, Deputy Director
Cheryle Becker, FACH Administrator
Craig Paul, Environmental Health Specialist
Karyn Goodale, PHPP Programs Director
Amy Lierman, Public Information Officer
Josh Jensen, Environmental Health Specialist
Kathlyn Egbert, Management Assistant

Excused:

Marypat Fields
Don Clark

Guests:

Minutes

The Board of Health Meeting was called to order by Commissioner Ritter at 1:30 p.m.

MOTION (made by Commissioner Kramer, second by Commissioner Faulkner): “I move that the Board approve the minutes of the June 27, 2012, meeting.” Motion carried.

Correspondence included: a letter from the Minidoka Memorial Hospital Board thanking SCPHD for the lease agreement amendment to provide space for a family physician in Minidoka County; a letter from the State Bureau of Homeland Security announcing their new director, Colonel Brad Richy; and information on the Fit and Fall Seniors Fun Walk.

OPERATIONS REPORT

Ms. Spencer presented the June comparison to budget report for the end of Fiscal Year 2012. Regular revenues were almost 1% over budget (contract revenues were a little low, but fees and donations made up for that). Total expenditures were about \$151,000 (97.62% of budget). Operating was under spent by about 10%, but that was offset by the Mini-Cassia land purchase. The year-end pass-through account balance was \$422, 230.

The quarterly investment summary showed a yearly average of 2.58% for the Diversified Bond Fund and .22% for the JEPA Fund.

The quarterly account collection report showed a year-end return rate of about 23% from the formal warning letters and a 27% return rate on the formal collection activity. For the year, 265 clients were turned over for formal collection. A total of about \$5,500 was written of as bad debt or other adjustments.

Ms. Spencer reviewed a report showing the cash balances of all the health districts as of the end of June 2012. SCPHD has a balance of about \$2,500,000 (about \$1,215,000 in restricted accounts) for two months' operating reserve.

The Fiscal Year 2013 July report shows receipt of the Millennium funding and half of the State general

funding. The pass-through account balance is now just over \$1,000,000.

An available cash balance report shows about \$119,000 of approved carry-over expenditures for FY 2012 that were not expended. Other budgetary variances added to this amount results in an available cash balance for FY-2013 of \$391,000. For the budget revision to be presented in September, Ms. Spencer proposes completing the FY 2012 budget line items and adding in additional carryover funding requests with the balance being added to the building fund dedicated reserve.

The District personnel report as of June 30, 2012, shows a total of 94 employees and 80.9 FTEs with three vacancies. The longevity breakout shows 64% of staff with ten or fewer years of service and 36% of staff with over ten years of service. There were eight expired appointments along with six new appointments.

Developments on the current Rupert facility were reviewed. Rupert staff relocated to the Burley office the end of July, and immunization clinics are being held each Monday in the Minidoka Memorial Hospital. The arrangement is not ideal, but efforts are being made to make the accommodations work. A decision needs to be made as to where upcoming influenza vaccination clinics will be held.

Danny Bench, IT Info Services Tech, recently resigned. His full-time position is not currently being filled as it is being re-evaluated; two part-time staff have been hired pending a decision on how to best provide needed coverage.

ADMINISTRATION REPORT

Mr. LeBlanc reported on the NACCHO conference he attended in July. Conclusion is that no one knows what effect the affordable care act is going to have on public health and Title X, and what it will look like after the next presidential election. A Transforming Public Health project document was provided for the Board Members; and one of the thoughts is that public health will be moved out of doing clinical services. The CDC budgets are gradually being decreased (2008-2013) which will in turn decrease our contracts.

Commissioner Ritter attended the NALBOH conference in August and found the same uncertainties on the future of public health. He found most of the seminars informative and based on collaboration, trust, and partnership of the different agencies serving the public. A CD of the conference sessions will be copied for each of the Board Members.

The topics of sequestration and possible program cuts in Idaho, the Affordable Care Act, the Governor's workgroup on Medicaid eligibility expansion, and the health insurance exchange were discussed.

The draft minutes of the Idaho Association of District Boards of Health business meeting held on June 15, 2012, were reviewed. The topic of opening our Idaho Code to make recommended changes was again tabled. Board members in attendance of the meeting were requested to review the minutes for edits or suggestions. The Distribution Formula will be discussed by the various Boards during their September meeting.

Commissioner Faulkner reported on the Governor's Health Care Workgroup. An insurance exchange decision needs to be made sometime in November or December as to whether to go forward with the state or a hybrid state/federal or to do nothing (which will put us on the Federal exchange). The Idaho Hospital Association reported that they would lose \$570 million under the Medicare reduction over the next ten years. Questions still exist on the counties' CAT fund and indigent care for those with pre-existing conditions and chronic health problems.

FAMILY AND CHILDREN'S HEALTH REPORT

Ms. Becker presented an update on the Family Planning program and our unsuccessful search for a nurse practitioner or physician assistant. The numbers of clients has declined over the past due to the lack of a consistent practitioner for clinics. Uncertainties due to healthcare reform make future planning difficult. The District is currently doing parallel contingency planning efforts for 1) Family Planning which may not be there in the future, and 2) transitioning to home visitation. One thought is to channel District funds (along with contract funding) to build an evidence based nurse home visitation program. Two models were presented.

ENVIRONMENTAL HEALTH REPORT

Josh Jensen, Environmental Health Specialist, recently attended an FDA workshop focused on self-assessments and verification audits of our food programs to see if we meet the FDA voluntary Retail Food Program Standards. The standards serve as a guide to manage programs and enhance services to the public and to encourage regulatory programs to improve on their existing programs. Mr. Jensen reviewed the standards and the benefits of the program. Our District has currently met three of the nine standards, and recent grants have been received to meet at least two more.

Changes to the Childcare contract include a fee increase to \$340 per inspection, a review of all immunization records, and up to 12 unannounced inspections.

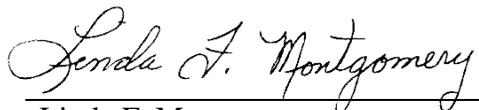
PUBLIC HEALTH PROMOTION AND PREPAREDNESS REPORT

Karyn Goodale reported on grant application activities of the Public Health Promotion staff.

Tami Pierson reported that she has written a Family Assistance Center Plan as an aid to first responder partners during a mass fatality/mass casualty incident. It can be used as a template to be modified as needed and will be included in local jurisdiction emergency operation plans. It was written with guidance and expertise from public and private sector emergency individuals and organizations. A CD with the plan, all the forms, and a psychological/first aid guide will be provided to all parties involved.

MOTION (made by Commissioner Kramer, second by Commissioner Faulkner): “I move that we go into executive session as authorized by Idaho Las 67-2345 (b) for the purpose of discussing personnel issues.” Roll call vote: Twin Falls County, aye; Lincoln County, aye; Gooding County, aye; Minidoka County, aye; Blaine County, aye; Jerome County, aye; Medical Consultant, aye. Motion carried.

The Board returned to regular session and adjourned at 3:40 p.m.



Linda F. Montgomery
Board Chair

Attest: 

Rene R. LeBlanc
District Director

Board Minutes approved on September 26, 2012