

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT
BOARD MEETING
November 13, 2013**

Board Members Present:

Linda Montgomery, Chair (phone)
Charles Ritter, Vice-Chair
Tom Faulkner, Commissioner, Trustee
Cheryl Juntunen
Don Clark
Angenie McCleary, Commissioner
Terry Kramer, Commissioner
Pamela Jones
Peter Curran, MD (phone)

District Staff Present:

Rene R. LeBlanc, District Health Director
Cheryle Becker, FACH Administrator
Jeremy St Clair, Financial Specialist, Principal
Karyn Goodale, Community Health Director
Jeff Pierson, Information Management Director
Eric Myers, Business Operations Specialist
Melody Bowyer, Environmental Program Manager
Amy Lierman, Public Information Officer
Angie Tamayo-Wojcik, Human Resource Assoc.
Marycarol Kennell-Waynetska, Technical Writer

Excused:

Guests:

Minutes

The Board of Health Meeting was called to order by Mr. Ritter at 11:15 a.m.

Consent Agenda

Mr. Ritter called for approval of the consent agenda to approve the October 23, 2013, Board of Health minutes, the fiscal report for October 2013 (FY 2014) for filing, and update of Policy 1100 Public Health Preparedness and Response Plans.

MOTION (made by Mrs. Montgomery, second by Commissioner Kramer): “I move that we approve the consent agenda.” Motion carried.

Consent Agenda Summaries

Fiscal: The Comparison to Budget report shows fees and donations above expectations, while total revenues are down in comparison to last year mostly due to declining contract revenues. Expenditures are high due to operating costs and capital expenditures for the generator installations. The current pass through balance is \$500,556.

Policy Update: Policy 1100 Public Health Preparedness and Response Plans was updated to reflect recent changes in job titles and functions of the Public Health Preparedness Team.

Legislative Reception Review

Board consensus was that the Legislative Reception went well with good representation of County Commissioners and Legislators. Staff were acknowledged for their professional presentations.

A few items brought up during the Legislative Reception were discussed. The distribution formula of the State General Funds that was adopted last year for the seven public health districts may possibly be addressed again. This could also affect our Millennium funding.

A letter from the State Attorney General addressing oversight of the public health districts was provided to Board members. The question was raised during the reception as to whether the Idaho Code pertaining to health districts needed to be opened and reviewed.

Other Business

Commissioner McCleary expressed concerns about the health services currently being provided in Blaine County. County Commissioners have received reports from citizens concerned about not having a full-time nurse in the Bellevue office and hours available after school when teens could come into the family planning clinic.

Mrs. Becker reported that a study of the Bellevue appointments in our electronic medical record system had been completed. From July 1, 2012, to June 30, 2013, a total of 24 females 18 years of age and under were seen at appointments after 3:00 p.m. The total number of clients seen during that time period was around 500.

An evaluation of services provided in Blaine County was completed in the spring and showed a school contract (825 hours), immunization clinics, and family planning services. A family planning team was developed to provide family planning services utilizing staff from other offices, while the two Bellevue nurses would cover school health and immunizations. After an evaluation in May, a decision was made to discontinue the half-time school health nurse position. The full-time nurse was informed that she would provide all services in the Bellevue office. Starting in August, she would be required to schedule appointments for services in order to allow time to also provide school health services.

In mid August, our nurse in Bellevue resigned. Since schools require intensive care plan activities at the start of school, the nurse who provided school nursing last year was rehired in a half-time capacity. We are currently recruiting for a nurse to work in Jerome three days per week and two days per week in Bellevue. A nurse had recently been hired for that position, but had to decline due to a family emergency.

Mrs. Juntunen reminded the Board that SCPHD used to employ full time nurses in every county with one nurse splitting her time between Lincoln and Camas counties. Now we have three counties (Camas, Lincoln, and Minidoka) without an office and permanent nurse assigned to them.

With contract funding not covering the total costs of programs, state and county funding is used to provide services in the most efficient manner. In January (half way through the fiscal year), programs and costs will be reevaluated by office and nursing services possibly adjusted.

The next Board of Health meeting is scheduled for January 22, 2014.

Board meeting was adjourned at 11:55 a.m.


Linda F. Montgomery

Board Chair

Attest:



Rene R. LeBlanc

District Director

Board Minutes approved on January 22, 2014