



**Board of Health Meeting Minutes  
October 28, 2015**

Present:

Linda F. Montgomery, Chair (Jerome County)  
Charlie Ritter, Vice-Chair (Lincoln County)  
Tom Faulkner, Trustee (Gooding County) - *Excused*  
Angenie McCleary, Comm., (Blaine County)  
Terry Kramer, Comm. (Twin Falls County)  
Pam Jones, RN (Camas County)  
Cheryl Juntunen, RN (Minidoka County)  
Bob Kunau, Comm. (Cassia County)  
Peter G. Curran, MD, MHCDS, FACP (Medical Consultant)

Staff:

Rene LeBlanc, RS, District Health Director  
Cheryle Becker, RN, FACH & Preparedness Administrator  
Melody Bowyer, Division Director  
Karyn Goodale-Durham, Community Health Director  
Jeremy St Clair, Fiscal Officer  
Eric Myers, Business Operations  
Amy Lierman, PIO  
Yvonne Humphrey, Admin. Asst. - II  
Kansas Guthrie, HR Associate

Guest(s):

Bill Moran, StopTuitionHikes.com  
Erica Estes, CRDS, Region V MH/BH  
Cory Montgomery, Intern Region V MH/BH

I. **CONVENE:** 1:30 p.m.

- Correspondence –
  - Letter of Appreciation from South Central Community Action Partnership (SCCAP). Ms. Montgomery read a letter received from SCCAP thanking the district for support and participation during their recent “BBQ in the Park”.
  - Discussed the NALBOH (National Association of Local Boards of Health) recruitment drive for membership.
- Additional Agenda Items – None.

II. **CONSENT AGENDA** –

- A. Approval of Minutes, September 24, 2015.
- B. Financial Reports – September & October 2015.

**MOTION (made by Commissioner Robert Kunau and seconded by Pam Jones): “I move to approve the consent agenda”. Motion passed.**

III. **PRESENTATION** – Stop Tuition Hikes Ballot Initiative – Bill Moran

Mr. Moran provided a brief presentation regarding his organization’s initiative to introduce a ballot referendum for November 2016 that would increase the tobacco tax on cigarettes and other tobacco products (not e-cigarettes) with the revenue generated targeted at reducing students’ tuition liabilities at the state’s colleges and universities.

IV. **ACTION ITEMS**

A. Items pulled from the Consent Agenda – N/A

B. Review/Approve the Environmental Health Fee Schedule for Sewage Disposal Services – Melody Bowyer, EH Director. Ms. Bowyer introduced an amended fee schedule for Septic Disposal fees pertaining to Central/Large Soil Absorption Systems (LSAS) to \$725, Individual Systems – Expansion to \$415, and Central/LSAS Replacements to \$725. These fees were not previously changed or adjusted this current fiscal year.

**MOTION (made by Cheryl Juntunen and seconded by Commissioner Angenie McCleary): “I move to approve Environmental Health Fee Schedule for Sewage Disposal services”. Motion passed.**

C. Review/Approve the R5BHB Contract (Draft) – Erica Estes, CRDS. The contract was not ready by board meeting; it was still with the Contracts and Purchasing Unit at IDHW. There were no changes from the draft SOW presented last month. Ms. Estes did update the board on the progress of the Crisis Center application from our region in the event the legislature considers funding a new center in the next session. The coalition team has met 3 times and have reviewed and toured the Idaho Falls facility in developing our region’s application. **NO ACTION.**

V. **DISCUSSION ITEMS – NO ACTION**

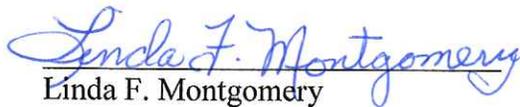
A. Heyburn Facility Update – Eric Myers. Mr. Myers updated the board on the current status of the construction project. He provided construction progress to date. We now anticipate a completion by end of month November due to delays with weather and mechanical engineering. The scheduled move in date is December 8<sup>th</sup>.

B. Close the Gap – Healthy Idaho Plan – Rene LeBlanc. Mr. LeBlanc provided information to the board regarding the “Close the Gap” initiative in order to

create movement for the Healthy Idaho Plan; a plan to provide coverage for those Idahoans who are not covered by the PPACA. This is informational only in the event board members see media or outreach in the future.

- C. Office of Performance Evaluation (OPE) Study: Public Health Districts – Rene LeBlanc. Mr. LeBlanc presented an update on the OPE study. Each District director was emailed a 1<sup>st</sup> draft copy to review and to provide comment back. The final draft is scheduled to be released by mid-November with a 5-day turnaround comment period. The final report is to be presented to the Joint Legislative Oversight Committee (JLOC) on or about December 8<sup>th</sup>. The final draft will be provided to the board trustee and members for any comment as well.
- D. Legislative Reception – Yvonne Humphrey, AA-2. Ms. Humphrey provided and update on RSVP's for Legislators and Commissioners. Currently we have 25 attendees (not including board and staff). She also handed out a copy of the draft (mock-up) annual report for board review and comment.
- E. SHIP Update – Rob Petroch, SHIP Manager. Mr. Petroch updated the board on Executive Committee meetings to date and with the desire of the Chair and Co-Chair to wait until after the SHIP Kick-Off meeting (all 7 regional health collaborative members and IDHW) before drafting a list of potential invites to the South Central Health Collaborative. Mr. LeBlanc reviewed the organizational chart for the Statewide Healthcare Improvement Plan (SHIP) with the board.
- F. Annual Strategic Plan (SP): Goal Setting – Rene LeBlanc. Mr. LeBlanc reviewed and discussed the current SP (Year 2) with the board and solicited comment and input for changes or additions. The board will review the plan and asked that it be discussed at the January 2016 board meeting. They also requested a report for Year 2, a standing agenda item regarding SP in 2016, and goal setting for the District Director.
- G. Next Meeting: November 12, 2015

VII. ADJOURN – 3:00 p.m.

  
Linda F. Montgomery  
Chair, Board of Health

  
Attest: Rene R. LeBlanc  
Board Secretary/Director

Date: 11-12-2015