



**Board of Health Meeting Minutes
November 12, 2015**

Present:

Linda F. Montgomery, Chair (Jerome County)
Charlie Ritter, Vice-Chair (Lincoln County)
Tom Faulkner, Trustee (Gooding County)
Angenie McCleary, Comm., (Blaine County)
Terry Kramer, Comm. (Twin Falls County)
Pam Jones, RN (Camas County)
Cheryl Juntunen, RN (Minidoka County) - *Excused*
Bob Kunau, Comm. (Cassia County)
Peter G. Curran, MD, MHCDS, FACP (Medical Consultant) - *Excused*

Staff:

Rene LeBlanc, RS, District Health Director
Cheryle Becker, RN, FACH & Preparedness Administrator
Melody Bowyer, Division Director
Karyn Goodale-Durham, Community Health Director
Jeremy St Clair, Fiscal Officer
Eric Myers, Business Operations
Amy Lierman, PIO - *Excused*
Yvonne Humphrey, Admin. Asst. - II
Kansas Guthrie, HR Associate

Guest(s):

- I. **CONVENE:** 2:05 p.m.
 - Correspondence – None.
 - Additional Agenda Items – None.

- II. **CONSENT AGENDA** – Approved (by motion)
 - A. Approval of Minutes, October 28, 2015 – The minutes were pulled from the Consent Agenda for discussion under IV. A.
 - B. Financial Reports – October 2015.

MOTION (made by Pam Jones and seconded by Commissioner Terry Kramer): “I move to approve the consent agenda”. Motion passed.

III. ACTION ITEMS

- A. Items pulled from the Consent Agenda – Board Minutes from October 28, 2015. Mr. Ritter identified two (2) items requiring correction (V. C) and (V. E). The board approved the minutes with stipulated corrections.

MOTION (made by Charlie Ritter and seconded by Commissioner Angenie McCleary): “I move to approve the October 28, 2015 meeting minutes with stipulated corrections”.

Motion passed.

- B. Review/Approve an Appropriation Limit Adjustment for pass-through funds [1305 Sub-grant (Heart Disease and Stroke)] – Jeremy St Clair. Mr. St Clair informed the board that an amendment was received for the 1305 Heart Disease and Stroke sub-grant which included \$15K for pass-through funds. The board would need to authorize an increase to the pass-through spending limit so the State Controller’s Office can increase our spending authorization. The board approved by motion.

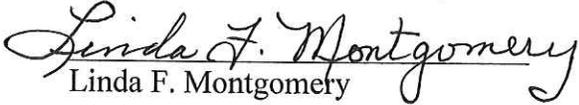
MOTION (made by Tom Faulkner and seconded by Charlie Ritter): “I move to approve a \$15,000 addition to the current pass through account for FY 2016 in order to adjust the state appropriation to match the amendment to the IDHW sub-grant (1305) for Heart Disease and Stroke”. Motion passed.

IV. DISCUSSION ITEMS – NO ACTION

- A. After Action Review of the Legislative Reception. The board felt the reception was well done and they enjoyed the venue and the lunch menu. They felt having outside speakers from partner organizations was very successful. They expressed that the focus on new programs (SHIP, Regional Behavioral Health, and Parents as Teachers) was ideal; especially from the lively interest and questions from commissioners and legislators in attendance. They appreciated the use of the annual report to convey administrative information regarding personnel, budget, and accomplishments as a “take away” in the participant folders.
- B. Satellite Office closures: November 27th and December 24th (only if necessary). Mr. LeBlanc asked the board’s concurrence to authorize a satellite office closure for the Bellevue Office (2-FTE) and Gooding Office (1-FTE) if assigned staff were taking approved vacations. All phones would be forwarded to Twin Falls for Environmental Health, WIC and to the Central Appointments line (TF) for Clinical. This would negate the need to send staff to cover offices on historically minimal access days (day after Thanksgiving and Christmas Eve). The board agreed.

C. Next Meeting: January 27, 2016

VII. ADJOURN – 2:40 p.m.


Linda F. Montgomery
Chair, Board of Health


Attest: Rene R. LeBlanc
Board Secretary/Director

Date: Jan. 27, 2016