



Board of Health Meeting Minutes
July 22, 2015

Present:

Linda F. Montgomery, Chair (Jerome County)
Angenie McCleary, Comm., Vice-Chair (Blaine County) – *Bridge @ 1:30 pm*
Tom Faulkner, Trustee (Gooding County)
Charlie Ritter, (Lincoln County)
Terry Kramer, Comm. (Twin Falls County)
Pam Jones, RN (Camas County)
Cheryl Juntunen, RN (Minidoka County) - *Excused*
Bob Kunau, Comm. (Cassia County)
Peter G. Curran, MD, MHCDS, FACP (Medical Consultant)

Staff:

Rene LeBlanc, RS, District Health Director
Cheryle Becker, RN, FACH & Preparedness Administrator
Jeff Pierson, MCP, Information Management Administrator
Craig Paul, Environmental Health Division (Melody Bowyer, Division Director – *Excused*)
Karyn Goodale-Durham, Community Health Director
Jeremy St Clair, Fiscal Officer
Eric Myers, Business Operations
Amy Lierman, PIO
Kansas Guthrie, HR Associate

Guest(s):

Scott Rasmussen, Region V MH/BH Manager

I. CONVENE: 1:30 p.m.

- Correspondence –
 - A thank-you letter from Positive Connections was read thanking the district for the recent support to the May Mental Health awareness month in Twin Falls.
 - The district has received ballots from all eight counties for the unanimous reappointment of Comm. Terry Kramer (Twin Falls County) and Tom Faulkner (Gooding County) to a five (5) year term.
- Additional Agenda Items – None.

II. CONSENT AGENDA – Approved (by motion)

- A. Approval of Minutes, May 20, 2015.
- B. Financial Reports – May & June 2015; Investment Report.

- C. 2015 IADBH Meeting Minutes (Business & Trustee) and Final Resolutions (with approved edits).
- D. NACCHO Forces of Change Survey 2015 (information only).
- E. State Board of Examiners (SBE) Travel Policy and Procedures (information only).

MOTION (made by Commissioner Terry Kramer and seconded by Commissioner Bob Kunau) "I move to approve the consent agenda." Motion passed.

III. ACTION ITEMS

- A. Items pulled from the Consent Agenda – N/A
- B. Review/Approve an Appropriation Limit Adjustment – Jeremy St Clair. Mr. St Clair briefed the board on the current spending authority for the Capital Outlay-Building (CO-Building) account. We had anticipated significantly more billings from the general contractor prior to the end of the fiscal year (June 30th), therefore the FY 2016 Budget was approved with a \$700K draw on the Building Fund (restricted reserve). This set the spending limit for CO-Building at that amount.

MOTION (made by Tom Faulkner and seconded by Commissioner Terry Kramer) "I move to authorize the addition of the residual amount from FY15 to be added to CO-Building, for an additional amount of \$760,000." Motion passed

IV. DISCUSSION ITEMS – NO ACTION

- A. Heyburn Facility Update – Eric Myers. Mr. Myers updated the board on the current status of the construction project. He provided slides of construction progress from April 2015 to date. He also briefed on the current expenditures to date.
- B. Parents As Teachers – Cheryle Becker. Ms. Becker updated the status of families enrolled to date. She also discussed the addition of a second Developmental Specialist to increase case load and management. She discussed the possibilities of an expansion grant for Gooding and Lincoln Counties; she is soliciting letters of support from those Boards of County Commissioners.
- C. Community Relations Update – Jeff Pierson. Mr. Pierson updated the board on all the outreach efforts and projects currently ongoing and those planned for in the future. He also updated on our membership and involvement with the Chambers of Commerce for Twin Falls, Jerome, Bellevue, and Hailey. We are looking to expand to the east end (Mini-Cassia Chamber) in August. The board will be updated in future meetings on progress.

- D. Regional Behavioral Health Board (RBHB) & South Central Health Collaborative Board (SCHCB) Update – Rene LeBlanc. Mr. LeBlanc briefed that he has been participating with the RBHB Steering Committee on developing a scope of work (SOW) that meets the needs of the RBHB and the SCPHD. There has been direction and input from the State Planning Council and Division of Behavioral Health. We are making progress.

A review of the progress to date, of the SHIP sub-grant was provided along with the listing of a Regional Chair and Co-Chair. We are currently in the process of hiring a SHIP Manager and plan to have someone onboard in August.

Lastly, a presentation was given on the Transformation of Public Health developed by NACCHO (National Association of County and City Health Officials). This is posted to our main district website page (www.phd5.idaho.gov).

- E. Institute for Health Metrics and Evaluation (IHME) – Rene LeBlanc. Mr. LeBlanc shared a new data collection and analysis website for population health metrics. IHME is located at the University of Washington and funded through the Robert Wood Johnson Foundation. They pull health data from each state Vital Statistics and include national data as well. They then run statistical modeling to reflect the most current health data at the county level. The hyperlink to IHME was posted to our district main web page.
- F. Frequency and Length of Board Meetings – Linda Montgomery. The Board Chair solicited feedback from board members regarding the frequency of meetings (10x per year or every other month or even quarterly). After comments were received, the group felt the current schedule was fine and no change was needed. The Chair also asked if 1.5 hours duration without a break was acceptable. Board members agreed that a break was unnecessary for the duration of the meeting and would prefer to work straight through. The Chair also covered the meeting schedule for the next 3 months.

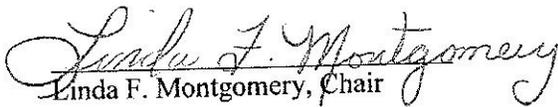
- V. **BOARD OFFICERS: NOMINATIONS - ELECTIONS** – The Chair turned over proceedings to the board secretary who in turn conducted the process of nominations and election of board officers. Note: There were 8 board members present with 1 member excused.

- Trustee – Tom Faulkner (Gooding County) was nominated; no other board member(s) were nominated. Nominations were closed and the election was conducted. Mr. Faulkner was re-elected as the Trustee for FY 2016.
- Vice-Chair – Charlie Ritter (Lincoln County) was nominated and Comm. Angenie McCleary expressed her willingness to serve again as well. The nominations were closed. The election was tied; a coin toss decided the outcome. Mr. Ritter was elected Vice-Chair for FY 2016.

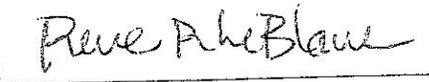
- Chair – Linda Montgomery (Jerome County) was nominated and Comm. Terry Kramer (Twin Falls County) was also nominated. Comm. Kramer elected not to run for board chair. There were no other nominees and the nominations were closed. Ms. Montgomery was elected Chair for FY 2016.

VI. **DIVISION UPDATES.** There was time left in the meeting and the board wished to hear updates from Division Directors. Craig Paul, EH Mgr-1, provided an update on his recent attendance to the NEHA conference in Orlando, FL; Karyn Goodale, Community Health Division Director, provided an update on new contracts for her division and new opportunities for collaboration within the community; Amy Lierman, PIO, updated the board on progress to date on the Health Heroes nominations for 2015. The nomination period closes on July 31st and winners will be recognized at the August board meeting.

VII. **ADJOURN** – 3:02 p.m.


Linda F. Montgomery, Chair

Attest:


Rene R. LeBlanc, Secretary

Board Minutes approved on: Aug. 26, 2015