



**Board of Health Meeting
March 16, 2016**

Present:

Linda F. Montgomery, Chair (Jerome County)
Charlie Ritter, Vice-Chair (Lincoln County) - *Conf. Call*
Tom Faulkner, Trustee (Gooding County)
Angenie McCleary, Comm., (Blaine County) - *Excused*
Terry Kramer, Comm. (Twin Falls County)
Pam Jones, RN (Camas County)
Cheryl Juntunen, RN (Minidoka County) - *Excused*
Bob Kunau, Comm. (Cassia County)
Peter G. Curran, MD, MHCDS, FACP (Medical Consultant)

Staff:

Rene LeBlanc, RS, District Health Director
Cheryle Becker, RN, FACH & Preparedness Administrator
Jeff Pierson, IT Resource Manager- *Excused*
Melody Bowyer, EH Division Director- *Excused*
Karyn Goodale-Durham, Community Health Director
Jeremy St Clair, Fiscal Officer
Eric Myers, Business Operations- *Excused*
Amy Lierman, PIO - *Excused*
Yvonne Humphrey, Admin. Asst. - II
Kansas Guthrie, HR Associate- *Excused*

Guest(s):

John Hathoway, Region V, IDHW

- I. **CONVENE:** 1:35 p.m.
 - Correspondence –
- II. **CONSENT AGENDA** – Approved (by motion)
 - A. Approval of Minutes, 27, 2015.
 - B. Financial Reports – January and February 2016.
 - C. Pull-forward- South Central Behavioral Health Board financial report (Item 2.3) for approval

MOTION (made by Tom Faulkner and seconded by Commissioner Bob Kunau): “I move to approve the consent agenda as presented”. Motion passed.

III. **ACTION ITEMS**

- A. Review/Approve the South Central Behavioral Health Board financial report (Item 2.3 from consent agenda)- Rene LeBlanc. Mr. LeBlanc presented to the board the financial report for December 2015, January 2016 and February 2016. Showing the salary, fringe, operations, and indirect spending. The board approved by motion

MOTION (made by Commissioner Bob Kunau and seconded by Pam Jones): “I move to approve the financial report for the South Central Behavioral Health Board”. Motion passed.

- B. Review/Approve the FY 2017 Budget Planning Factors – Rene LeBlanc. Mr. LeBlanc presented to the board estimated FY 2017 budget. To include the 3% legislative increase, increase in employer paid insurance premium and 27th pay period. Taking into consideration all of these factors the Director asked for a 3% Member County Apportionment to balance the budget. The board approved by motion.

MOTION (made by Commissioner Terry Kramer and seconded by Commissioner Bob Kunau): “I move to approve the 3% Member County Apportionment request”. Motion passed.

IV. DISCUSSION ITEMS – NO ACTION

- A. Family & Children’s Health Division Report- Cheryle Becker. Mrs. Becker presented to the board a brief summary of the Parents as Teachers (PAT) and Immunization programs. The summary for PAT showed how many families served, current enrollment, and the breakdown of families between Twin Falls and Jerome Counties. She also reported that there has been a referral from Blain County which was covered by the sub-grant approved by the BoH. For Immunization she presented information on the collaborative between the District and Id Immunization program to offer free vaccines to adults that meet the program guidelines. The summary includes the amount of adult vaccines administer by the District to date. The breakdown included all 8 counties. She asked the board members for informal approval to order a larger amount of vaccines. It was recommended that there be advertisement and to promote this program. A discussion took place on if the District’s \$20 administration fee should be waived or on a donation basis.
- B. Fit and Fall Program- Adria Masoner. Mrs. Masoner presented to the board a review of the program she coordinates. The presentation reviewed the purpose of the program that specifically targets older adults. The program focuses of the strength, flexibility, endurance, and posture to assist older adults with safer mobility. There are 9 sites in 5 counties. All class leaders are volunteers and attend training classes. 2016 Q1 report shows 137 total participants with 39 new participants. Participates in the program have reported improvement in physical and mental health. The positive impact in their overall wellness and social health has been an added benefit.

- C. Update on the South Central Behavioral Health Board -John Hathoway. Mr. Hathoway presented to the board the legislative decision of the Mental Health Crisis Center (Quick Care). The monies were awarded to Region V in the amount of \$1.3 million. SCPHD will contract with IDHW as the fiduciary agent for management of the center. Mr. Hathoway thanked the board for their support and Mr. LeBlanc for all the time and effort he has put forth to make this a success.

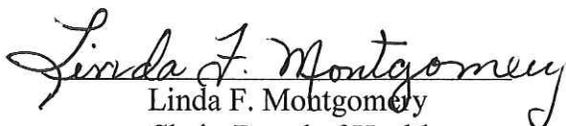
- D. BoH Self-Assessment Tool – Rene LeBlanc. Mr. LeBlanc presented to the board the Board of Health Self-Assessment survey created in Survey Monkey. Board members reviewed and discussed the categories; which were adapted from the NSLBOH’s Governance Functions. It was agreed that the questions were appropriate and that the survey should be sent out for all board member to complete. Survey results will be reported at the next board meeting.

- E. Board Member Appointments- Rene LeBlanc- Mr. LeBlanc reported to the board members that nomination letters have been sent to Jerome and Minidoka Counties for re-appointment or nomination of county board members.

- F. Committees- Linda Montgomery. Mrs. Montgomery addressed the board on the compensation committee needing to meet to discuss the annual evaluation of the District Director. Committee members include Vice-chairman Charlie Ritter and Commissioner Bob Kunau

- G. Next Meeting: April 13, 2016

VII. ADJOURN – 3 p.m.


 Linda F. Montgomery
 Chair, Board of Health


 Attest: Rene R. LeBlanc
 Board Secretary/Director

Date: Apr. 13, 2016