

### Health Inspection Checklist

- Proof of current First Aid and CPR certification from a licensed agency must be kept on file at all times. At least one person with current certification must be on premises at all times.
- Daycare should have a policy excluding children and staff from daycare when they are ill. Please have parents and/or guardian read and sign the policy.
- Within 14 days of a child's enrollment in a licensed and/or ICCP daycare the parents shall provide a copy of the child's immunization records. All children in daycare must be current on all of their immunizations. Properly documented exemptions are allowed. Daycare providers must keep a copy of the child's immunization records on file at all times.
- Daycares shall have installed properly working smoke alarms and a 5 lb fire extinguisher.
- Facility must have two emergency exits in case of fire. A land line or cell phone is required for emergency communication.
- All food served in the daycare shall come from an approved source, no home canned goods. Food must not be thawed at room temperatures. Food must also be prepared in a sanitary manner; proper hands washing before and during preparation, minimize bare hand contact, cook meats to proper temperatures, avoid cross contamination.
- Food contact surfaces and equipment need to be kept clean and sanitized. Recipe for sanitizing solution: "¼ teaspoon Clorox per 1 quart of water, or 1 tablespoon Clorox per 2 gallons of luke warm water." Wiping clothes should be sanitized often and sanitizing solution should be changed throughout the day. Clorox wipes can be substituted for sanitizing solution.
- Dishes and utensils must be washed and sanitized by the three step method: wash, rinse, and sanitize. Utensils must be stored in a manner to keep them from being recontaminated after sanitization. Sharp knives must be kept out of reach of the children.
- Refrigerators must remain at 41°F or below, and shall have a thermometer in them at all times. Keep refrigerator clean and avoid cross contamination of foods.
- Medicines, cleaning supplies, and hazardous substances must be kept in child proof cabinets or out of reach.
- Garbage cans need to have a lid or be inaccessible to children and to keep from attracting vermin.
- Private water supplies shall be tested yearly and all plumbing must be in working order.
- Facilities must have a proper hand washing station that contains, pump soap, hot and cold running water, and disposable towels.
- Diaper changing station and/or pads must have a surface that can be sanitized after each use.
- Firearms and weapons on premises must be kept in locked container that is inaccessible to children.
- A minimum four (4) feet high fence with no vertical opening more than four (4) inches wide is required to keep children away from pool or any other body of water. A self-closing gate and a latch out of reach of children are required. If the pool or hot tub is not fenced or locked then a protective covering is required to prevent access.
- Smoking and alcohol consumption is prohibited on the premises of a daycare facility during daycare operating hours.
- Sleeping and play areas, restrooms and fixtures, and all other areas that children will occupy must be kept safe, clean and sanitary at all times.